

# Registration Do's and Don'ts

It's spring calving season. During this time of year, it is increasingly important to make sure you have all of your information prepared to help ensure there are no issues registering your calves. Here are some basic do's and don'ts to follow for a seamless registration process.

## DO's

- Do have all required DNA testing done before registering your calves. All sires and embryo transfer donor dams must have DNA on file before calves can be registered.
- Do submit inventories for the year and season in which you are registering calves if you are a member of the Whole Herd Total Performance Records (TPR™) program.
- Do fill out the transfer information completely when transferring a calf on entry. Transfer information will appear on the back of the paper registration application or in a separate tab within the calf registration screen on MyHerd.
- Do fix errors and finish registering animals placed "on hold" due to an error. Go to the "Herd Details" tab and click "Pending Animals" to edit an entry. Click the entry that needs editing, then click the "Edit Animal" button toward the bottom of the page. Click "Update Animal" when done editing to confirm and update those changes.
- Do determine if a certificate is needed on a bull bred via artificial insemination (AI). If one is needed, contact one of the bull's owners or the semen company from which you purchased the semen straw for a certificate.

## DON'Ts

- If transferring an animal on entry, don't forget to include the date of transfer, the new owner's full name and address, and whether the registration certificate should be mailed to the new owner or to you.
- Don't include the "P" at the beginning of registration numbers for polled animals — simply enter the registration number itself.
- Don't request papers before paying for all transactions. On MyHerd, all "Transactions" must be paid before any papers will be sent out. Registrations still in "Transactions" have not fully been submitted to the American Hereford Association. **HW**



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## Reminders:

- Effective Jan. 1, 2019, the American Hereford Association (AHA) Board of Directors implemented a new artificial insemination (AI) certificate release policy. For any calves born Jan. 1, 2019, and after, you will no longer receive an email alerting you an AI certificate is available. Instead, that calf or those calves will be updated automatically based on the first calf that was entered. The calf whose registration information was entered first will be the first calf to be registered, and so on.
- You can enter registrations 24/7 on *MyHerd.org*. Also, submitting registrations through *MyHerd.org* offers a \$2-\$5 discount per animal.
- The AHA launched the new MyHerd platform in late January. Please remember the login process is different from the previous method. If you are having trouble logging in or navigating through MyHerd, please contact AHA Customer Service at 816-842-3757. To sign up for MyHerd, email your member number to [myherd@hereford.org](mailto:myherd@hereford.org).
- The AHA moved its headquarters in February 2018. Please remember to send correspondence to the new address at 11500 N. Ambassador Dr., Ste. 410, Kansas City, MO 64153. Forwarding mail has stopped, so mail sent to the old address will not reach the AHA office. **HW**