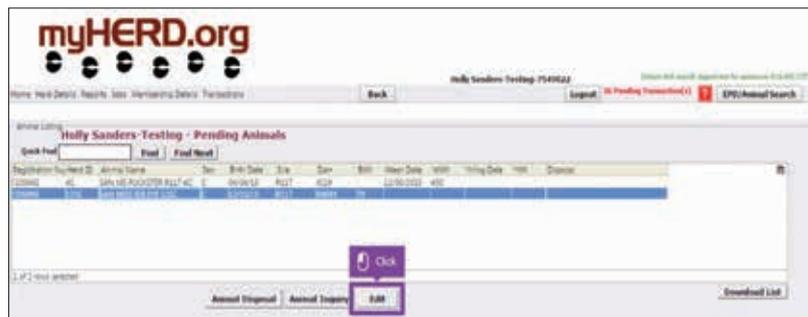


Customer Service Tips and Tricks

Helpful hints for registration

With spring calving season well underway, don't forget some of these helpful hints for registering the calf crop:

- Enter registrations 24/7 when using *MyHerd.org*. Also, submitting registrations through *MyHerd.org* provides a \$2 to \$5 discount per animal.
- Make sure all DNA testing is completed before registering calves. All sires used to register calves must have DNA on file before any calves can be registered. Any embryo transfer (ET) donor dams must also have DNA testing completed before any ET calves can be registered out of them.
- An artificial insemination (AI) certificate is needed for the bull if the breeding was AI. If one is needed, contact one of the bull's owners or the semen company from which the semen was purchased.
- When entering the sire's and dam's registration numbers in *MyHerd*, the "P" at the beginning of polled animals' numbers is not needed. Simply enter the registration number itself — not the "P."
- Herd IDs are specific to each animal. Therefore, no two active animals in the herd can have the same herd ID. Common practice is to make the herd ID of the calf the same as the calf's tattoo.
- Whole Herd Total Performance Record (TPR™) program members can submit inventory for the year and season to register calves. The inventory must be submitted for the specific year and season before any calves can be registered.



- When transferring a calf on entry, completely fill out the transfer information. If doing the registration by paper, this can be found on the back of the registration application. If the registration is on *MyHerd*, transfer information will be at the bottom of the calf registration screen. In both cases, include the date of transfer, the new owner's full name and address, and whether the registration certificate is to be mailed to the new owner or yourself.
- When entering the registration information on *MyHerd*, click the "Calculate Breeder & Original Owner" button. This step will calculate who the correct breeder and original owner are, based on the calf's date of birth and who owned the dam at that time. Before clicking that button, fill out every box above that point, including the ET box. Simply select "yes" if the calf is an ET calf or "no" if the calf is the result of natural or AI breeding.
- If registration is entered on *MyHerd*, but an animal was placed "on hold" due to an error, go back and fix the error to finish registering the animal. To edit that calf's entry, simply go to the "Herd Details" tab and then click "Pending Animals." From there, find the calf on the list, click on it, then click the "Edit"

button toward the bottom of the page. At this point anything about the animal is editable. Click "Update" when the information is complete to verify and update any changed information.

Reminders

The American Hereford Association (AHA) has moved its headquarters. We want to thank all of our breeders for being patient with us during this process. Please use the new mailing address below when sending any paperwork to the AHA.

Also, don't forget about the special \$20 per dam DNA pricing going on right now. This is an inventory-based cow project. Please contact Tena Martin at tmartin@hereford.org for more information, if interested.

AHA mailing address:
American Hereford Association
11500 N.W. Ambassador Dr., Ste. 410
Kansas City, MO 64153

As always, if you need help navigating *MyHerd* or have questions about your herd, registrations, inventories, weights or anything else, please contact AHA Customer Service at 816-842-3757. **HW**

Laura Loschke is the education and information service coordinator of the American Hereford Association. She can be reached at lloschke@hereford.org.